



ATTENDANCE

Attendance is important and it is your responsibility as a member of the school community to maintain regular attendance. It is directly related to your academic and career success. You are expected to be on time and attend for the entire session. Attendance is taken by teachers each day. The attendance clerk or our automated system will make telephone calls to your parent(s) to report absences. A student needs to bring a note stating the reason of absence within 7 days of their return to Barry Tech. Weekly attendance reports are sent to the home school districts.

A day absent from Barry Tech equals almost three days of a one-period class at your High School. Not only will excessive absenteeism or lateness affect your grade, but it impacts your ability to be prepared for employment and activities at Barry Tech. Our business partners are looking for responsible students who can be in attendance every day and on time. Absenteeism will be factored into the Work Ethic part of your grade.

Excessive absenteeism will impact your ability to participate in the following activities: Work-Based learning (internships, cooperative learning), community service, competitions, student leadership (peer mediation, student ambassador), Honor Society, Student of the Quarter, Outstanding Student and receiving a Technical Endorsement on your High School Diploma.

Classroom work missed due to absences from class, whether the absences are excused or unexcused, and the failure to make up the work missed, will be factored into the Work Ethic grade.

Attendance Office phone number: (516) 622-6905

Excused Absences

Any note received must clearly state the reason and the dates of the absence. The following reasons for absences from school are recognized as valid. Within 7 days of the students return to school, all students must have a note in order for the absence to be recognized and coded as an "excused" absence:

Excused Absences

1. Personal illness;
2. Illness or death in the family;
3. School District Emergency Closing;
4. Appointment at a medical clinic;
5. Approved school-sponsored trips/activities;
6. Required court appearances;
7. Documented school bus difficulties;
8. Approved PPS home school meeting/testing.

College visitations and job interviews, which are approved in advance by the building principal, will be considered legal absences. Parental permission must accompany the request.

Parents no longer need to call in on the day of their child's absence, unless your child is going to be absent for more than three days.

A note needs to be presented to the attendance office within 7 days of their return to Barry Tech in order for the absence to be considered an excused absence.

After 7 days it will be marked as an unexcused absence. Unexcused absences will impact a student's Work Ethic grade.

Guidance Office phone number: (516) 622-6812 or 622-6814